



Natural Resources
Canada

Ressources naturelles
Canada

Forest Innovation Program– Canadian Wood Fibre Centre

*Application for a contribution to the Forest Innovation
Program–Canadian Wood Fibre Centre*

2017–2018

*© Her Majesty the Queen in Right of Canada, as represented by the
Minister of Natural Resources, 2017*

1 Context and objectives

The Canadian Wood Fibre Centre (CWFC) is a research branch of Natural Resources Canada–Canadian Forest Service (NRCan-CFS), with employees located across the country. The CWFC works on a model of close collaboration with stakeholders and especially FPInnovations, bringing the federal government’s priorities together with the Canadian forest sector’s research needs.

NRCan is looking to support between 15 and 20 projects. The total funding available to all projects is \$700,000.

All project activities must take place in the 2017–2018 fiscal year (April 1, 2017 to March 31, 2018). The start date for eligible expenditures to be reimbursed by NRCan begins once the contribution agreement is signed by the both parties, the recipient and NRCan. The eligible expenditures end date will be no later than March 31, 2018.

Funding allocations will be determined based on the relative contribution of the proposed work to the achievement of the CWFC program priorities and objectives, and the dollar amount requested by the applicant and overall funds available. (For more information on funding details, see the Guide to the application for a contribution to the Forest Innovation Program–Canadian Wood Fibre Centre.)

Please complete all sections of this Application. Please answer in the language of your choice, English or French. Attachments, except letters of support, may not be considered. Respect the number of words required for each question. If you use acronyms, please describe them at least once.

The deadline for submitting applications will be posted at the [Forest Innovations Program website](#). Please check there for the most up-to-date information.

2 Applicant information

2.1 Organization

2.1.1 Name of organization

Click here to enter text.

2.1.2 Is the organization registered or incorporated?

Choose an item.

2.1.3 Province/territory of registration or incorporation

Select a region.

2.1.4 Type of organization

Choose an item.

Describe the vision and objectives of your organization and how they relate to Canada’s forest sector.

Click here to enter text.

2.2 Project authority

2.2.1 Name of authority

Click here to enter text.

2.2.2 Title of named authority

Click here to enter text.

2.2.3 Contact information

2.2.3.1 Mailing address

Click here to enter text.

2.2.3.2 E-mail address

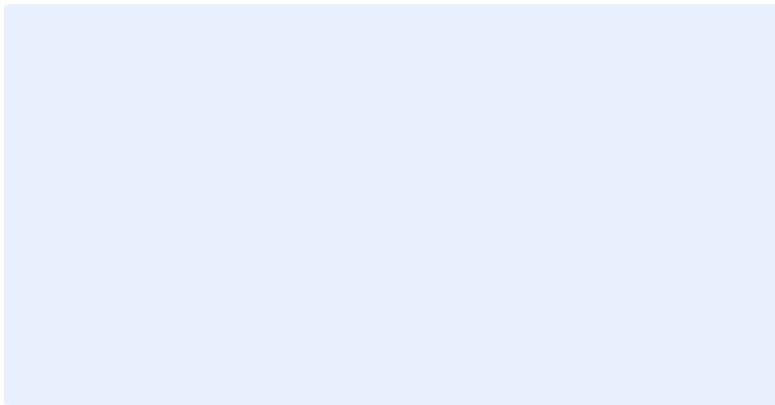
Click here to enter text.

2.2.3.3 Phone numbers

Click here to enter text.

2.2.4 Signature

Add an electronic signature or sign by hand.



Click here to enter a date.

2.3 Financial authority

2.3.1 Name of authority

Click here to enter text.

2.3.2 Title of named authority

Click here to enter text.

2.3.3 Contact information

2.3.3.1 Mailing address

Click here to enter text.

2.3.3.2 E-mail address

Click here to enter text.

2.3.3.3 Phone numbers

Click here to enter text.

3 Project information

3.1 Overview

3.1.1 Project title

Click here to enter text.

3.1.2 Project description

Include the purpose and objectives of the project and how the project addresses or advances one or more of the CWFC’s objectives and principal research priority areas. See the Guide to the application for a contribution to the Forest Innovation Program–Canadian Wood Fibre Centre for details.

400 words

Click here to enter text.

3.1.3 Anticipated start and end date

Click here to enter text.

3.2 Work plan

3.2.1 Detailed work plan

Describe the activities and/or tasks to be undertaken to achieve the objectives of your project. Please include location of where the work will take place.

If you require more space for activities, please use the additional space in Annex I Detailed work plan (continued).

3.2.1.1 Activity #1

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.2 Activity #2

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.3 Activity #3

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.3 Project outcomes

3.3.1 Describe the expected outcomes and benefits to your organization

250 words

Click here to enter text.

3.3.2 Describe the expected outcomes and benefits to stakeholders (provide letters of support)

250 words

Click here to enter text.

3.3.3 Describe the expected outcomes and benefits to Canadians

250 words

Click here to enter text.

3.3.4 Describe the method of measuring performance against Project outcomes

250 words

Click here to enter text.

3.4 Location of Project outcomes

3.4.1 Will the project be carried out in Canada?

Choose an item.

3.4.2 Will the project be carried out on Federal Lands?

Choose an item.

4 Budget information

Expenditures incurred prior to execution of a contribution agreement will not be eligible for reimbursement.

4.1 Funding requested

4.1.1 Salaries and benefits

Salaries and benefits can include full time, term and contract employees of the recipient engaged in the execution of projects.

Click here to enter amount.

4.1.2 Professional and technical services

Professional and technical services may include, but are not limited to, research, consulting, engineering, trades, and laboratory services.

Click here to enter amount.

4.1.3 University research services

Click here to enter amount.

4.1.4 Material and supplies up to \$10,000 per item

Click here to enter amount.

4.1.5 Travel expenses (including meals and accommodation)

Click here to enter amount.

4.1.6 Publication, printing, and other media services

Click here to enter amount.

4.1.7 Overhead

Eligible overhead costs will be a percentage of eligible costs reimbursed per project not to exceed 15% of NRCan's contribution. Recipients will be required to substantiate overhead costs.

Click here to enter amount.

4.1.8 Please show the total for all costs in section 4.1 below

Click here to enter total amount.

4.2 Leverage from other organizations

If you require more space for activities, please use the additional space in Annex II Leverage from other organizations (continued).

4.2.1 Organization #1

4.2.1.1 Type of organization

Click here to enter text.

4.2.1.2 Activities to be conducted

Click here to enter text.

4.2.1.3 Amount in cash (\$)

Click here to enter amount.

4.2.1.4 Amount in-kind (\$ equivalent)

Click here to enter amount.

4.2.2 Organization #2

4.2.2.1 Type of organization

Click here to enter text.

4.2.2.2 Activities to be conducted

Click here to enter text.

4.2.2.3 Amount in cash (\$)

Click here to enter amount.

4.2.2.4 Amount in-kind (\$ equivalent)

Click here to enter amount.

4.2.3 Organization #3

4.2.3.1 Type of organization

Click here to enter text.

4.2.3.2 Activities to be conducted

Click here to enter text.

4.2.3.3 Amount in cash (\$)

Click here to enter amount.

4.2.3.4 Amount in-kind (\$ equivalent)

Click here to enter amount.

4.3 Financial management capacity

Provide a description of your organization/institution's financial management capacity; e.g., sources of revenue, internal financial controls, number of full-time employees, etc.

250 words

Click here to enter text.

4.4 Project management capacity

Provide evidence that the activity team has the necessary capabilities, experience and qualifications to deliver the project, including examples of demonstrated experience with similar work.

400 words

Click here to enter text.

Annex I. Detailed work plan (continued)

3.2.1.4 Activity #4

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.5 Activity #5

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.6 Activity #6

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.7 Activity #7

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.8 Activity #8

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.9 Activity #9

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

3.2.1.10 Activity #10

Description of activity

Click here to enter text.

Anticipated completion date

Click here to enter a date.

Is this activity task considered a milestone?

Choose an item.

Annex II. Leverage from other organizations (continued)

4.2.4 Organization #4

4.2.4.1 Type of organization

[Click here to enter text.](#)

4.2.4.2 Activities to be conducted

[Click here to enter text.](#)

4.2.4.3 Amount in cash (\$)

[Click here to enter amount.](#)

4.2.4.4 Amount in-kind (\$ equivalent)

[Click here to enter amount.](#)

4.2.5 Organization #5

4.2.5.1 Type of organization

[Click here to enter text.](#)

4.2.5.2 Activities to be conducted

[Click here to enter text.](#)

4.2.5.3 Amount in cash (\$)

[Click here to enter amount.](#)

4.2.5.4 Amount in-kind (\$ equivalent)

[Click here to enter amount.](#)

4.2.6 Organization #6

4.2.6.1 Type of organization

[Click here to enter text.](#)

4.2.6.2 Activities to be conducted

[Click here to enter text.](#)

4.2.6.3 Amount in cash (\$)

[Click here to enter amount.](#)

4.2.6.4 Amount in-kind (\$ equivalent)

[Click here to enter amount.](#)

4.2.7 Organization #7

4.2.7.1 Type of organization

Click here to enter text.

4.2.7.2 Activities to be conducted

Click here to enter text.

4.2.7.3 Amount in cash (\$)

Click here to enter amount.

4.2.7.4 Amount in-kind (\$ equivalent)

Click here to enter amount.

4.2.8 Organization #8

4.2.8.1 Type of organization

Click here to enter text.

4.2.8.2 Activities to be conducted

Click here to enter text.

4.2.8.3 Amount in cash (\$)

Click here to enter amount.

4.2.8.4 Amount in-kind (\$ equivalent)

Click here to enter amount.