



# Fighting and Managing Wildfires in a Changing Climate Program 2023 Wildfire Training Fund Call for Applications

## Application Form

### Before Applying

Review the information in the Application Guide , noting all the requirements. Note that incomplete applications and applications submitted after the deadline of February 1, 2024 will not be considered for funding. If you have questions about the application process, contact the Wildfire Programs team at:

[wildfireprograms-programmesdefeuxdeforet@nrcanrncan.gc.ca](mailto:wildfireprograms-programmesdefeuxdeforet@nrcanrncan.gc.ca).

### Section 1. Organization Information

**Legal name of the organization:**

**Organization type (select one):**

Not-for-profit organizations

Indigenous organizations, groups and communities

Canadian academic institutions

For-profit organizations

Provincial, territorial, regional, and municipal  
governments and their departments and agencies

**Organization's complete address :**

**Project contact person's name:**

**Telephone:**

**Email:**

## **Section 2. Project Information**

### **2.1 Project Information**

**Project title:**

**Project delivery locations (province or territory):**

British Columbia

Alberta

Saskatchewan

Manitoba

Ontario

Quebec

New Brunswick

Nova Scotia

Newfoundland and Labrador

Prince Edward Island

Yukon

Northwest Territories

Nunavut

**Project delivery locations (city or community):**

**Project estimated start date (dd/mm/yy):**

**Project estimated end date (dd/mm/yy):**

**Total project cost:**

**Total NRCan funding:**

**Estimated NRCan funding for Year 1:**

## 2.2 Project Stream

*Select only one stream per application*

### **Stream 1. Wildland Firefighter Training** (Project duration: up to 36 months)

Increase the number of certified Type I, Type II and Type III wildland firefighters.

Target number of trained community-based wildland firefighters:

### **Stream 2. Community Wildfire Protection Training** (Project duration: up to 18 months)

Develop and implement community-based wildfire prevention and fire management activities (e.g. needs assessments to identify wildfire training needs within the community; Indigenous knowledge training; prescribed burning, Indigenous cultural burning; fire camps; and forest ranger and fire guardian training).

Target number of participants:

### **Stream 3. Youth\* Wildfire Training** (Project duration: up to 18 months)

Build the future cohort of wildland firefighters and professionals through providing training and learning opportunities for youth (e.g career information sessions; school education seminars; career development opportunities; and youth-led initiatives within the community).

Target number of youth participants:

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\* Youth is defined as people age 15 to 30.

## 2.3 Executive summary (max. 1,000 characters) :

*(You will provide more in-depth descriptions in sections 3 and 4).*

*Provide a brief description of your project, with a focus on the project's expected outcomes (e.g.: identified/confirmed employment opportunities).*

**2.4 Will the project benefit Indigenous communities? :**

Yes                      No

**If yes (choose all that apply):**

First Nations              Métis              Inuit

*If you answered yes, please explain how your project will benefit Indigenous communities. (max. 1,000 characters)*

**2.5 Diversity and Inclusion (max. 1,000 characters)**

- *Describe how the project considers the experiences and/or needs of a diverse range of individuals and/or groups. Such groups include employment equity groups (women, Indigenous Peoples, people with disabilities, and racialized people) and others facing barriers such as low income.*
- *Describe how distinctive needs and barriers are considered in the design, recruitment for, and delivery of the project to ensure an equitable approach.*

## Section 3. Project Description

### 3.1 Project Need (max. 2,500 characters)

- *Explain the type of need to be addressed by the project.*
- *Explain how your project will respond to or address the need and current gaps and, if available, provide data to establish a clear need for the project*

### **3.2 Objectives and Activities (max. 2,500 characters)**

- *Describe the project activities.*
- *Describe how the project activities will align with the program objective to “increase capacity to prepare for and respond to wildfires.”*
- *Describe the anticipated long-term impacts of the project activities on your community*

### **3.3 Project Team (max. 5,000 characters)**

*Describe the project team and the role of each team member in the project, including who will be delivering the training and the type of certification of the trainer.*

**3.3 Project Team (max. 5,000 characters) Continued from previous page.**

## **Section 4. Project Readiness**

### **4.1 Project Feasibility (max. 2,500 characters)**

*Identify and describe the potential challenges in delivering the project as well as proposed solutions for overcoming them.*

#### 4.2 Expertise and Readiness (max. 2,500 characters)

- Describe **the organization and the project team's strengths, expertise, resources, skills, experience, and/or knowledge** to deliver the project, including the **organization's experience** in managing projects and budgets of value comparable to that of the proposed project.
- *Data collection: Describe how the project's data will be collected and reported. Provide assurance of the ability of the organization to collect and report on the project data.*

**4.3 Partnerships (max. 2,500 characters)**

- *Identify partners and collaborators you will work with to deliver the project.*
- *Describe how the partners' roles and contributions are essential to the successful delivery of the project.*

*(Partners may include provinces and territories, other federal departments, or other relevant stakeholders and rights holders.)*

**4.4 Are permissions or authorities required to implement the project ?**

Yes

No

**If yes, specify the type:**

#### **4.5 Participant Engagement (max. 2,500 characters)**

*Describe how you will recruit and retain participants.*

### **Section 5. Budget and Workplan**

Provide a project budget and workplan using the template provided by NRCan. The budget and workplan must be included as an attachment with your application

## Section 6. Disclosure

### 6.1 Conflict of Interest

*Will this project include the services of a former public servant, either as an employee or as a member of the board of directors, who left the federal government in the last 12 months? If yes, provide assurance that the public servant (or former public servant) is in compliance with the Values and Ethics Code for the Public Sector and the Conflict of Interest Act (S.C. 2006, c.9) or the Parliament of Canada Act (R.S.C., 1985, c. P-1.01).*

Yes

No

**If yes, describe:**

## Section 7. Attestation and Signature

### 7.1 Attestation

**As a representative of the organization named below, I declare that:**

- The information in this application and the attached supplementary materials are complete and accurate.
- The person signing below attests that they have the authority to submit this application on behalf of the organization.
- The organization has received permission from all named collaborators and partners to identify them in this application, including approval of their role and contribution.
- Barring unforeseen events that could reduce their capacity, the applicant and participant partners and collaborators have, and will retain over the duration of their project(s) under the Fighting and Managing Wildfires in a Changing Climate Program, the technical and personnel capacity to undertake and complete delivery of the initiative, and that they have contingency plans in place to minimize, as far as possible, the impact of any such unforeseen events.
- Before they sign a contribution agreement, a recipient must:
  - ◊ disclose all anticipated sources (Canadian and non-Canadian) of funding for the project, including in-kind funding;
  - ◊ clearly identify contributions from other Canadian government sources (federal, provincial, territorial, and municipal).
- All funding (cash and in-kind) identified in the application must be available for commitment when the contribution agreement is signed by duly authorized representatives of the project applicant and their partners and collaborators.
- The organization will declare any amounts owing to be in default to the Government of Canada.
- The organization will declare the involvement of former Canadian public servants to whom the Conflict of Interest and Post-Employment Code for Public Office Holders or the Values and Ethics Code for the Public Service apply.
- The organization agrees to respect and comply with all relevant municipal codes, by-laws and provincial and territorial laws and regulations.
- The organization will disclose any role of a departmental official participating on an advisory committee or board. Such involvement must not be seen to be exercising control over the committee or board or on the use of the funds.

**And understand and acknowledge that:**

- Completed applications can be shared with other federal departments, provincial and territorial governments, or other relevant stakeholders.
- Any proprietary or confidential information provided as part of the application, by any party, is provided with the approval of that party. Federal reviewers are bound by the requirements of the Access to Information Act and the Privacy Act regarding the treatment of confidential information.
- If the application, or any part thereof, is selected, NRCan has no liability, commitment or obligation in respect to making a financial contribution to the applicant until a written contribution agreement is signed by both parties. Furthermore, NRCan has no liability for any costs or expenses incurred or paid by the applicant before a written contribution agreement is executed by both parties. Such costs are the sole responsibility of the applicant.
- NRCan officials will not review or revisit the selection decisions.
- NRCan reserves the right to alter or cancel the currently envisaged process, at its sole discretion.

**7.2 Signature**

Digital encrypted signature of the authorized official

Name and title of the authorized official